



MOVING EXPENSES CHECKLIST 2023

Your Name:

Did you move more than 40km to be closer to your job with a change in employment circumstances or to start a new job? YES NO

Did you move more than 40km to carry on a business? YES NO

Did you move more than 40km to study full time at a college, university or other institution offering post-secondary education? ** YES NO

If you answered **yes** to any of the above please fill out the following:

Physical Address of **new** residence:

Physical Address of **old** residence:

Name and address of employer, business or post-secondary institution**:

Date of move (mm/dd/yy):

Date you started your job, business or studies (mm/dd/yy):

Distance from old residence to your job, business or school: km

Distance from new residence to your job, business or school: km

** As a student, you can only claim moving expenses if you have taxable income from your new location. This would include employment income and we would need the details of your new employer, not your educational institution. If you only have scholarship or bursary income, it is generally non-taxable and you will not be eligible to claim moving expenses. If you have RESP income, provide details of your educational institution.

Please describe in detail your move (i.e. how many trips you made, dates when you made each trip, km put on personal vehicle, nights that you stayed in a hotel, etc.):

Examples of eligible moving expenses:

- Transportation and storage costs for household effects
- Travel costs
- Expenses related to selling and buying a residence (legal fees, advertising, commissions, taxes for registering title, etc.)
- Temporary living expenses (for up to 15 days)
- Costs to maintain your old residence when vacant (up to \$5,000/person)
- Cost to cancel the lease on old residence
- Utility hookups
- Costs to change address on legal documents

Please provide all relevant moving expense receipts.

Examples of ineligible expenses:

- Change of address paid to Canada Post or for your driver's license
- Costs associated with job-hunting
- Costs associated with house-hunting

Were you reimbursed for moving expenses? YES NO

If yes, how much was the reimbursement for? \$

Is this amount included on your T4? YES NO